The Academy of Designing
Computer Aid Designing Programme

OVERVIEW

This course is designed for users who require operational training and skills in managing drawing software. This will provide students with various principles and knowledge to support their interior designing potentials.

Day	Course Outline
1	• Introduction to software • Understand Computer Aid Designing and application
2	• Understanding applications and drawing commands • Implementation of application • Tutorials – Continue Floor Plan
3	• Drawing of floor plans • Drawing of elevations
4	• Furniture placements to scale • Lighting plan • Tutorial – Import any object into your drawing and scale it
5	• Draw and Design a kitchen • Draw and Design of bathroom • Tutorial
6	• Drawing Practice o Kitchen o Bathrooms • Assignment
7	• Basic for 2D and 3D • Visualizations • Tutorial
8	• Basic for 2D and 3D (Cont'd) • Visualizations (Cont'd)

STUDENT COURSE MATERIALS

- Laptop and mouse
- Notepad and writing materials
- The Academy of Designing: *Interior Design Education Programme Part One Manual*

PROGRAMME INFORMATION

Days: Tuesdays and Thursdays
Time: 5:00 pm – 8:00 pm
Duration: 6 weeks (2 days per week)

Registration

PROGRAMME FEES AND PAYMENTS:

Start Date of Programme: Ongoing

Cost of Programme: $3,000.00

Full Payment Plan
$3,000.00 (Payable on or before Tuesday 15th May, 2018)

Installment Payment Plan
First Installment of $2,000.00   (Payable on or before May 15th, 2018)
Second Installment of $1,000.00   (Payable on or before June 15th, 2018)

*Installment payments not received by June 15th, 2018 are assessed at a late fee of $100.00

Terms and Conditions

Registrations are accepted on a first-paid, first-served basis. Early registration is recommended as most courses have limited enrollment and reach capacity quickly.

REGISTRATION OPTIONS:

FAX: Please fax the registration form to the Academy of Designing at (868)223-7673 and deposit your registration fee and/or programme fee to A/C #100000611033994 in favour of Trevalyne Paul Tuitt at any branch of RBC Trinidad & Tobago Bank.
MAIL: Please mail the registration form to the Academy of Designing c/o Professional Interior Designs Ltd., 63-65 Norfolk Street, Belmont, Queens Park East, Port of Spain and deposit your registration fee and/or programme fee to #100000611033994 in favour of Trevalyne Paul Tuitt at any branch of RBC Trinidad & Tobago Bank.
IN-PERSON: Please visit the Academy of Designing at the offices of Professional Interior Designs, 63-65 Norfolk Street, Belmont, Queens Park East, Port of Spain, Monday through Friday between 9:00 a.m. and 4:00 p.m. The registration fee and installment payment plan fees must be paid in office.

ONLINE REGISTRATION:

Please visit http://www.pidinterior.com/AcademyofDesigning.php where you may register for free and pay your programme fee online (Full Payment Plan only).

REFUND POLICY

The programme fee is non-refundable. In the event this programme is cancelled enrolled students are automatically eligible to attend the re-scheduled sessions.

Any cancellations by the enrolled student will not be refunded but student is automatically eligible to attend the subsequent edition of this programme.

Any student who has opted for either the full payment plan or installment plan and paid the applicable fees, and has attended none or any number of sessions, but does not wish to continue, will not be refunded but is eligible to attend the subsequent edition of this programme.

Installment Plan payments not completed by May 15th, 2018 will be assessed a fee of $100.

Confirmation of payment, course details and parking information upon payment, will be sent to all students prior to the start of class.

Guidelines for Payment via RBC

Please fill out two (2) copies of the RBC deposit slip, ensure your name is on both copies of the deposit slip as shown below.

For additional verification of payment, your copy of the deposit slip must be submitted at the first session.